

Licensing Act 2003 List of Responsible Authorities

When submitting an application for a new premises licence or a full variation, you must provide full copies to the below authorities:

1 - The Licensing Authority (2 copies)

The Licensing Officer
Melton Borough Council
Parkside, Station Approach
Burton Street
Melton Mowbray
Leics, LE13 1GH
tel: 01664 502502
fax: 01664 502522
email: licensing@melton.gov.uk

2 - Fire (1 copy)

The Chief Fire Officer
Risk Management
Leicestershire Fire and Rescue Service
12 Geoff Monk Way
Birstall
Leics, LE4 3BU
tel: 0116 287 2241
fax: 0116 227 1330
email: info@lfrs.org

3 - Police & Children from Harm (1 copy)

The Chief Officer of Police
The Licensing Section
Mansfield House
74 Belgrave Gate
Leicester, LE1 3GG
tel: 0116 248 4331(City)
tel: 0116 248 4330 (County)
fax: 0116 248 4337
email: licensing@leicestershire.pnn.police.uk

4 - Trading Standards Service (1 copy)

Business Services
County Hall
Glenfield
Leics, LE3 8RN
tel: 0116 2657979
fax: 0116 2657353
email: trading-standards@leics.gov.uk

5 - Development Control/Planning (1 copy)

Melton Borough Council
Parkside, Station Approach
Burton Street, Melton Mowbray
Leics, LE13 1GH
tel: 01664 502502
fax: 01664 502522
email: developmentcontrol@melton.gov.uk

6 - Public Health (1 copy)

Licensing Application
Public Health Directorate
G58/1
Leicestershire County Council
County Hall, Glenfield
Leicestershire, LE3 8RA
email: PHlicensing@leics.gov.uk

7 - H&S and Environmental Health (1 copy)

Melton Borough Council
Parkside, Station Approach
Burton Street, Melton Mowbray
Leics, LE13 1GH
tel: 01664 502502
fax: 01664 502522
email: environmentalhealth@melton.gov.uk

8. – Home Office (1 copy)

Alcohol Licensing Team
Lunar House
40 Wellesley Road
Croydon
CR9 2BY
email: alcohol@homeoffice.gov.uk