



Career Grade

Assistant Accountant

Melton is an ambitious local authority. We are committed to the development of our colleagues and work hard to create a working environment which allows people to grow and develop their career.

This is an enthusiastic and driven finance team who want the best accountants to support the council to achieve their exciting vision for the borough of Melton.

The career grade for the role is based upon achievement which is work based and work relevant, and qualifications, to create a programme that is flexible and broad in both content and delivery.

Melton Borough Council will support you in the career grade by:

- Providing a programme of training within the workplace to support the achievement of qualifications.
- Allow time to attend training where appropriate
- Encourage further development
- Paying the appropriate wage along with other great benefits
- Offer you flexible working opportunities to support your work life balance

Band 7 - £29,064 to 31,022

Band 8 - £32,061 to £34,434

Progression through the grade will be dependent upon satisfactory performance against all criteria, and the availability of work at the appropriate level.

Satisfactory performance will be based on feedback from one to ones with the line manager, measured using the following criteria:

- Standard of work
- Attendance
- Motivation
- Development
- Attainment of objectives/goals

This list is not exhaustive and additional criteria may be considered relevant by the line manager.

Progression Criteria

Qualification to Association of Accounting Technician standard (<i>and commitment to supported professional training</i>) or equivalent	Band 7
Successful completion of CIPFA Stage 3 (Diploma Level) or equivalent	Band 8 – SCP 18 to 22
Successful completion of CIPFA Stage 4 (Strategic Level) or equivalent Completion of practical experience portfolio Full membership to CIPFA is obtained	Band 8 – SCP 23